



# Activating Cisco Unified Attendant Console (Business/Department/ Enterprise/Premium) Edition software

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**Revised: February 4th, 2013,**

This document provides instructions for activating your Cisco Unified Attendant Console (Business/Department/Enterprise/Premium) Edition software.

Once you have received your software License Activation Code (known as the entitlement code) on the printed letter or via e-mail from Cisco Systems, please follow these instructions.

Go to <http://www.cisco.com/go/ac>



**Note**

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Cisco CCO IDs are not recognized by the system, therefore if you do not have another registered ID proceed as a first time visitor.

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## First Time Visitors

Register as a new user, by completing the following steps:

1. Click **Register your details**.
2. Once you have entered your personal and company information click **Register**.
3. You'll see an on screen confirmation that the account has been created and a password has been emailed to you.
4. Select a Reseller from the drop down list and click **Submit**.
  - If you do not see an appropriate selection, click **Add New Reseller**.
  - On the Reseller Details screen type the name of the Reseller in the text box, make a selection regarding email notifications when others register under the reseller. Click **Submit** to continue.
5. Once you receive your password via the registered email address, click login from the navigation panel on the left. Proceed to the New and Returning Users section.



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**Americas Headquarters:**  
Cisco Systems, Inc., 170 West Tasman Drive, San Jose, CA 95134-1706 USA

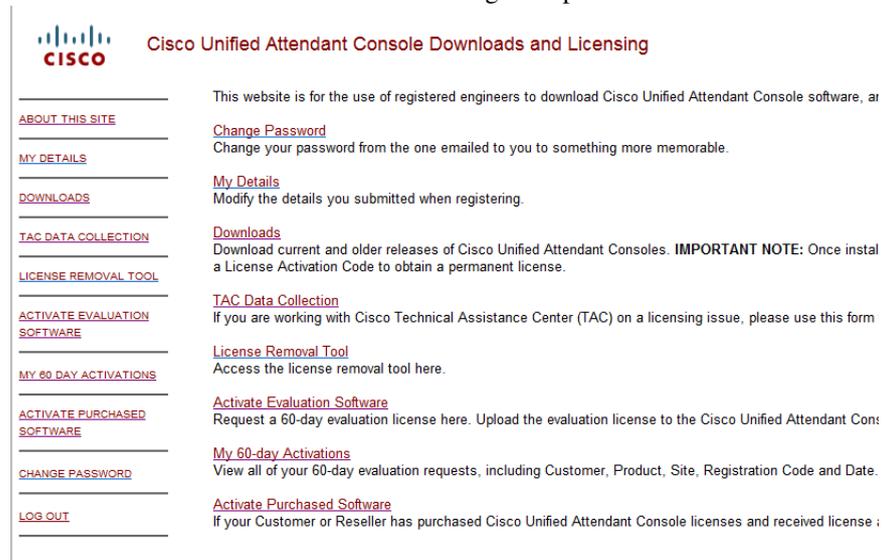
## New and Returning Users

1. Type your registered username and password.
2. Click Log in

## Activating Purchased Software

To activate your software:

1. Click **Activate Purchased Software** from left navigation panel.



2. Select a Reseller from the list (if no suitable reseller is displayed click **Add a Reseller** and complete the required fields, click **Submit**). After selection is made click **Choose Selected Reseller**.

### Activate Purchased Software

Completing this process will permanently license your software. To complete the p

Select a Reseller

MKHAN1 Mubarak Khan	<b>CHOOSE SELECTED RESELLER</b>
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**ADD A RESELLER**

[Cisco Unified Attendant Console License Activation Help Guide](#)

3. Select a Customer from the list (if no suitable customer is displayed click **Add a Customer** and complete the required fields, click **Submit**). After a selection is made click **Choose Selected Customer**.

### Activate Purchased Software

Completing this process will permanently license your software. To complete the process, you

Select a Customer

KHAN STEEL WORKS	<b>CHOOSE SELECTED CUSTOMER</b>
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**ADD A CUSTOMER**

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4. Select a Customer Site from the list (if no suitable customer site is displayed click **Add a Site** and complete the required fields, click **Continue**). After a selection is made click **Choose Selected Site**.

### Activate Purchased Software

Completing this process will permanently license your software. To complete the process, y

Select a Customer Site

KHAN	CHOOSE SELECTED SITE
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ADD A SITE

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5. Type the Registration Code from the Cisco Unified Attendant Console server, click **Submit**.

### Activate Purchased Software

Enter the Registration Code from your Cisco Unified Attendant Console server  **SUBMIT** **Back**

This is found on the License Management page of the Cisco Unified Attendant Web Admin software under **Help > Licensing**.

Product
Cisco Unified Attendant Console Enterprise Edition Server

Product Details

Registration code:

6. When you click **Submit**, you will then need to enter your License Activation Code (LAC). Click **Submit** when finished. If activating an upgrade license on a new server continue with step (a) below, otherwise move to step 7.

### Activate Purchased Software

Completing this process will fully activate your software

At least one License Activation Code is required - if you do not have such a  
Please enter your License Activation Code (one on each line)

**SUBMIT** **Back**

- a. If you are using an upgrade LAC on a NEW server, a message will appear indicating that the registration code entered has not previously been registered. To proceed click **OK**.



- b. Enter the old Registration Code or old LAC Code(s). Click **Submit**.
  - c. Enter the upgrade LAC Code, Click **Submit**. Continue with step 7.
7. You will be presented with a screen confirming the Licence Request. Clicking **Submit** confirms the request, and generates a License file.

### License Request Confirmation

Product	Cisco Unified Attendant Console Enterprise Edition
Server Type	Standalone
Version	9
License Type	Standard
Server Registration Code	8EE208E7
Operator License Quantity	2
Total number of operators licensed for server registration code 8EE208E7	4

The license file will be emailed to the address associated with your login to this website. If you would like the license file sent to an additional

Additional email address

[Revise License Request](#)

[Submit](#)

The license file will be e-mailed to you as a '.RGF' text file. This file should be saved to an area accessible by the Web Admin server to activate the product with the correct number of clients/seats.

**License Management**

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**License Management**

Product	Status	Serial No.	Information
Cisco Unified Enterprise Attendant Console Server	Evaluation		5 Evaluation Days Left

**Product Details**

Registration code:

**Registration Key**

Serial number:\*  -  -

Registration key:\*  -  -  -  -

**Registration File**

File name & path:  [Browse...](#)

[Submit](#) [Refresh](#)

\* -indicates required item.

Please refer to your Cisco Unified Attendant Console (Business/Department/Enterprise/Premium) Web Admin / Installation Guide for further details.